



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SONOPANT DANDEKAR ARTS, V.S. APTE COMMERCE AND M.H. MEHTA SCIENCE COLLEGE, PALGHAR, DIST PALGHAR, MAHARASHTRA, INDIA
• Name of the Head of the institution	DR. KIRAN JAYDEO SAVE
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02525252317
• Mobile no	9823925382
• Registered e-mail	sdscollege@yahoo.com
• Alternate e-mail	asthakiran@rediffmail.com
• Address	KHAREKURAN ROAD, PALGHAR (W), TAL. PALGHAR, DIST. PALGHAR, MAHARASHTRA - 401 404
• City/Town	PALGHAR
• State/UT	Maharashtra
• Pin Code	401404
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education

• Location	Rural																		
• Financial Status	Grants-in aid																		
• Name of the Affiliating University	UNIVERSITY OF MUMBAI																		
• Name of the IQAC Coordinator	PROF. MAHESH MADHAV DESHMUKH																		
• Phone No.	02525252317																		
• Alternate phone No.	02525252317																		
• Mobile	7972547497																		
• IQAC e-mail address	iqac.sdsm@gmail.com																		
• Alternate Email address	mahesh_m_deshmukh@yahoo.com																		
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.sdsmcollege.in/wp-content/uploads/2022/03/AQAR-2019-20.pdf																		
4.Whether Academic Calendar prepared during the year?	Yes																		
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sdsmcollege.in/wp-content/uploads/2022/03/Academic-Calendar-2020-21-.pdf																		
5.Accreditation Details																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>72</td> <td>2004</td> <td>16/02/2004</td> <td>15/02/2009</td> </tr> <tr> <td>Cycle 2</td> <td>B+</td> <td>2.74</td> <td>2016</td> <td>29/03/2016</td> <td>28/03/2021</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	72	2004	16/02/2004	15/02/2009	Cycle 2	B+	2.74	2016	29/03/2016	28/03/2021	
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to														
Cycle 1	B	72	2004	16/02/2004	15/02/2009														
Cycle 2	B+	2.74	2016	29/03/2016	28/03/2021														
6.Date of Establishment of IQAC	20/06/2005																		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																			

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sonopant Dandekar College, Palghar	Salary	Government of Maharashtra	2020-2021	64630491.00
R.H.Save Library, Sonopant Dandekar College, Palghar	Book Bank	Library Book Bank, University of Mumbai	2020-2021	285339.00
Sonopant Dandekar College, Palghar	Scholarship	Government of Maharashtra	2020-2021	11340506.00

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Activities for promotion of Research and protection of Intellectual	

Property Rights.

Institutionalization of E-content Delivery Policy and Intense Training.

Use of Bloom taxonomy while conducting examination in MCQ pattern with a dedicated system for question shuffling and selection from question bank.

Launching: Student Adoption Scheme and Library at your doorstep.

Activities and MOU for granting economic freedom to students and women through Entrepreneurship skills and financial literacy programs.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Research Promotion for faculties and students.	1. Faculties published their papers in Scopus Publications and University Press. 2. ----- participated in Avishkar Research Convention 2020-21 despite pandemic situation. 3. Intense training programs and workshops for Research Methodology. 4. An Online Multidisciplinary Conference on Impact of Technology in Pandemics on Society. 5. MOU signed in the area of IPR
Institutionalization of E-content Delivery Policy	1. IQAC documented a policy for Content delivery with structured syllabus structuration. 2. Organized Training Programs for teachers and students. 3. Conducted Competitions using Digital Resources. .
Examination System to be Reliable and Consistent	1. Examination module customized with Bitblue Technology instead of google form. 2. Repeated Mock Tests to avoid last minute absenteeism. 3. Training module videos for students and teachers. 4. Shuffling of

	<p>questions and answers with random selection from question bank as against complete homogeneous question bank.</p> <p>5. 100% attempt rate. 6. Feedback collected through google form and timely changes implemented. 7. Secrecy, Confidentiality and Tracking of students based on IP address and camera. 8. Use of Bloom taxonomy for paper setting.</p>
Student Centric Activities	<p>1. 3 schemes launched for student welfare in areas of financial support and library support. 2. Financial Literacy Programs conducted.</p> <p>3. Entrepreneurship skill development programs, workshops.</p> <p>4. Competitions held all around for the year to keep students engaged and motivated.</p>
COVID 19 Protocols and Information Dissemination.	<p>1. COVID 19 protocols followed strictly on campus. 2. Psychological Counselling Cell and Mental Health Programs organized for various stakeholders. 3. Timely Information sent across on whastapp group and videos. 4. Assistance to local NGO's and municipal corporation for adherence to guidelines.</p>
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
College Development Committee	13/08/2020

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	21/02/2022

15. Multidisciplinary / interdisciplinary

Presently the institute caters to students under the Faculties of Humanities and Commerce, to strive towards implementation of NEP 2020 in its perspective plan it draws to work towards a dual degree. It aspires to collaborate with B.Ed. institutes, and Satellite colleges that shall provide a consortium of courses to the students. It would invite experts from varied fields and work towards a multi-cafeteria approach. Certificate courses from recognized institutes would further complement the multidisciplinary approach.

16. Academic bank of credits (ABC):

The institute is presently using a complete ERP and LMS system wherein a repository for semester-end grades is already stored. A comprehensive index is to be designed by the formation of an expert committee to monitor student progression from entry to exit level aligning the key concepts of NEP 2020.

17. Skill development:

The institute presently undertakes various skill development programs capable of churning entrepreneurs such as bakeries, beauty parlors, photographs, etc. In the coming period, it plans to collaborate with National Skill Development Corporation for conducting government-recognized programs in diverse areas.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Presently Institute has both Marathi - the regional language, and English as a medium of writing for students. It also strives to work towards teaching Upanishads, Vedic Maths, and understanding literature in various languages. Continuing such efforts plans to integrate these ideas into the curriculum through certificate courses.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The IQAC and Examination Committee calculates program attainment and further, it recommends integrating Bloom Taxonomy in Examination Pattern. Presently based on stakeholder feedback and consultation with experts, the Programme Outcomes (POs), Programme Specific

Outcomes (PSOs), and Course Outcomes (COs) for all programs are developed in a framework of Knowledge (domain- specific and technical knowledge) Skills/Competencies (domain-specific, technical and English), and Socially responsible and ethical behavior. Student-centric teaching and learning methodology of educational program based on a set of outcomes form the centre for future course of action.

20.Distance education/online education:

The In House LMS system is a holistic agile education ecosystem, that seamlessly integrates, in-person classroom training, virtual learning, and a cloud- based learning management system. The faculties have already contributed to developing OER and E- content for universities. The institute is also the center for IDOL, University of Mumbai. Further, the entire ecosystem is to work towards STEAM education.

Extended Profile

1.Programme

1.1	25
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	5088
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1924
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1506
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	123
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	49
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	51
Total number of Classrooms and Seminar halls	
4.2	14633656.00
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	310
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The year 2020-21 marked the advent of systematic

institutionalization of E- content delivery mechanism with ERP system merged with licensed Microsoft Teams and Zoom platform ensuring cloud recordings of lectures for 7 days. The IQAC designed syllabus structurization report including drive links for study material and reference reading duly shared with the students. Formative and Summative assignments continued to be an integral part of the systems. To keep the students engaged and motivated, project-based learning was used during the sessions. Due care was taken that no topic is completely taught on basis of you tube links etc, customization continued to be mandatory. Lesson Plans and Syllabus completion report acted as a medium of control mechanism. The Lesson were maintained on google documents and sheets and shared with the students. Moreover, the timetable was amended wherein the lecture timings were increased from 50 min to 60min with 15 minutes break after every lecture to decrease the adverse impact of screen time both for educator and student.

Student Orientation Program specifying CO and PSO along with introduction to Bloom Taxonomy used in MCQ pattern was familiarized to the students.

Remedial lectures and students' assignments were monitored continuously to ensure effective translation of knowledge.

Mid-term feedbacks on curriculum delivery and examination were recorded.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/drive/folders/1FcPe_hhqW2XONnDYFDGx3U3PrUOD4Z9Qv?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar acts a tool for continuous evaluation and assessment of institutional goals and objectives. The academic calendar engulfs examination schedule, observance of national holidays, schedule of PTA, tentative schedule of extension activities and its observances. The academic calendar is prepared in close consultation with all the departments that is shared with students and available for review. It closely acquires its schedule from University Arrangement of Terms.

To ensure consistency and upgradation as per the timely circulars issued by the respective bodies departmental meetings were conducted monthly. The meetings paid special attention to scheduling of internal examination that was conveyed to students at least 15 days prior.

Monthly activity report is prepared and consolidated by the IQAC to ensure the compliance of the academic calendar and various activities conducted in the teaching learning process. This helps to identify deviations and take corrective actions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/drive/folders/1-4tSrBOYIcN5iVHSdmm6htczOLCEpOV9?usp=sharing

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

162

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The syllabus is defined and framed by the University of Mumbai that largely engulf the various cross-cutting issues prevailing in the Indian and Global scenario at large across all the courses in offered at UG level. To ensure these issues are well-taken and addressed to the students' efforts are taken by the stakeholders by organizing seminars, workshops, assigning project work, elocutions

by various committees in the college. To cite few following programs were additionally organized integrating these issues effectively : 3 Days Student Induction Program on Universal Human Values, One Day Training Program "How to make their Own Ganesh Visarjan Kund at Home", Best out of Waste Competition, Quiz Competition on Gender Sensitization & Legal Awareness for all, An Online Elocution competition was organized on the topic "Arise, awake and stop not till the goal is reached, Seminar on "The Sexual Harassment Laws & Remedies", Gautam Buddha's teachings of compassion, tolerance, and social justice continue to guide us". A series of lectures were organized, Tree Plantation etc. Gender Audit was also conducted and follow- up session was conducted to fill in the gaps.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

395

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

395

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://drive.google.com/file/d/li4RKmsHfibQfqS6BCcdyg2OuKxcUg5mT/view?usp=sharing
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/file/d/li4RKmsHfibQfqS6BCcdyg2OuKxcUg5mT/view?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

5088

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1677

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Grades alone cannot act as benchmark for categorizing students especially this year due to examination system going for a toss for the new entrants. The IQAC therefore devised a two-step process, first based on their lower marks that carried a weightage of 50% while 50% was adhered to the feedback given by the mentors after conducting class tests and interaction with students. This year the pattern underwent a change integrating the efforts of the admission and website committee and mentor- mentee system.

Based on the classification, remedial lectures, bridge courses and enrollment of peer- peer learning formed an integral part of the ecosystem for slow learners. To keep them engaged and motivated, strategies such as Team, Pair and Solo were used to ensure there is no disconnect between students and faculties. Students are equipped with focused development of LSRW skills.

For advance learners, special coaching in area of research was focused upon. Talk shows, Certificate Programs and Internships and part time jobs are offered to them. These students are asked to compere in the events hosted by the institution.

Alumni talks are also arranged for both slow and advance learners to

encourage them to keep them motivated.

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/1q6nHPH3bMK_p2oUIbghqneeSI2uoB3cV/edit?usp=sharing&ouid=107322346035974043643&rtpof=true&sd=true
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5088	100

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Believing in Learning by Doing, the teachers though disconnected from students physically, left no stone unturned for enhancing students' knowledge and engagement.

The curriculum delivery was structured by IQAC not only to include written notes and reference videos, but also included use of mind maps, jam boards, poster making, creating videos for students, PPT's with voice over.

Apart students were assigned to complete projects, deliver power point presentations, create self-generating question banks, prepare scrap books, debates, online quizzes etc.

Industrial Visits were replaced by Virtual Tour of BSE and Live trading sessions.

Students too were given training on using ICT tools for creating digital posters, improved designed PPT's, use of MOOC's, how to access Open educational resources to ensure students are not spoon feed and involved in the process of learning.

Students were made to participate in Research Conventions, Competitions pertaining to Literary Arts, Quiz, Sport Activities, activities organized by Extension Departments etc. Logo- Pratik making competition was organized for students, wherein the logo's were to be designed for various college committees along with a tag line.

The participation not provide platform of collective learning but also help them to learn leadership qualities.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/file/d/1xGSX8g5zdEaN1P1I2rzM-EEuvf7H_55N/view?usp=sharing

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

This year witnessed institutionalization of E-content delivery for curriculum through a well-planned process. Regular Training Programs for teachers were organized. IQAC structured this process based on ADDIE model. Faculties were also offered laptops and pen-drive to ensure the lectures are taken using laptop and not mobile phones.

We believed in not only mastering ICT skills, but also utilizing ICT to improve teaching and learning is of utmost importance for teachers in performing their role of creators of pedagogical environments. Being well equipped with the help of training programs, faculties used various tools for e-content development and sharing. E-content so developed was based on Four Quadrant Model, and tools used were kinemaster, OBS, PPT with voice-over, Mind maps, Jamboards, Pear Deck, Poster my Wall etc. The student app was used for sending and receiving students assignments and formative tests. In other words the LMS system so installed in the last academic year was used effectively.

For online teaching licensed Microsoft Teams was used wherein recordings for 7 days was maintained which in next term was switched to licensed Zoom due to technical glitches faced by students. A repository was created so that self-paced studies are facilitated.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

105

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

447

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute being affiliated to University of Mumbai, follows the guidelines as laid down.

Notice of the Examination: In case where courses were subjected to internal assessment as per the curriculum, the students are informed one month prior with regards to project and internal examination schedule by the examination committee. This year due to the pandemic, schedule for online presentation and viva was also displayed.

Mode of Examination: Project Work and Summative test complemented through Oral VIVA

Transparency and Fairness: To ensure system is transparent an external examiner for presentation and viva is allotted. Secondly the submission of written projects was through online app as per the schedule for the stipulated time only. To give margin of error to students facing internet challenges, students were asked to submit a

written application requesting for re-scheduling and accordingly the examination committee acted upon it.

Assessment: Based on student's performance and consistency in continuous internal assessment along with their scores in final VIVA are computed.

File Description	Documents
Any additional information	View File
Link for additional information	chrome-extension://efaidnbmninnibpcajpcglclef indmkaj/https://www.sdsmcollege.in/wp-content/ uploads/2022/03/Academic- Calendar-2020-21-.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism developed to deal with examination grievances can be outlined as below:

1. **Formation of Committee:** A subcommittee is formed to deal with the grievances of the students relating to exams in case any grievances are received. Apart the institution has a regular Unfair Means Inquiry Committee. The committee meets at least once in per semester.

2. **Awareness of Grievance Redressal Procedure:** To make students aware of the grievance procedure the examination committee in the orientation program delivers the guidelines along with the schedule and process of submitted a grievance.

3. **Provision of Complaint and Suggestion Box:** The students can also submit their grievances through complaint box installed on each floor.

4. **Receipt of Photocopy of the internal examination sheet:** Provision for photocopy of answer sheet is made available on request and application of the student.

Feedback Mechanism: In the year 2020-21 specific feedback with regards to examination was introduced by the committee.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/11VIWtGV-q3ZbFdvqM8uZwtFg_eX1FW5x/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Teachers: Teachers were made to attend the syllabus revision workshops as and when conducted by the affiliating body to make sure the program outcomes, program specific outcomes and course outcomes are well understood. Most of them are documented in the syllabus copy and in courses where they are not framed by the University, they are framed by the faculties in consultation with cluster group and forwarded the same to member of the Board of Studies of the affiliating body.

Students: Each year in the student orientation program conducted for all the three levels the respective course teacher acquaints the students with course outcomes in the beginning of the year. The outcomes are also displayed on college website for reference. The copy of Orientation presentation including the PO, PSO and CO is also shared with the students on their app. The course teachers many a times during the lecture co-relates the assignments and internal tests with the course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drive.google.com/file/d/1n7pEOgiDd1U6ujN2IgrC-LVpRItV1S2W/view?usp=sharing
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The process of attainment of COs, POs, and PSOs starts from writing appropriate COs for each course in the undergraduate and postgraduate programs. The course outcomes are written by the respective faculty members. The course outcomes are thus directly

and quantitatively assessed, and are tied to the program outcomes and program specific outcomes. Therefore if the course outcomes are attained, that provides direct quantitative evidence that program outcomes are attained. The performance of the students in the examinations during the semester in each course is used to compute the level of direct attainment of the COs. The attainment of each CO is computed by setting weights as follows: Weight Rubrics 1 - Grade F

- 2 - Grade D
- 3 - Grade C
- 4 - Grade B
- 5 - Grade B+
- 6 - Grade A
- 7 - Grade A+
- 8 - Grade O

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://docs.google.com/spreadsheets/d/1kC9wYxks2AZO2wyXjXAcq_5XNi4BLXN9/edit?usp=sharing&ouid=107322346035974043643&rtpof=true&sd=true

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1506

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.sdsmcollege.in/wp-content/uploads/2022/08/2.6.3-Final-Annual-Report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.sdsmcollege.in/wp-content/uploads/2022/07/2.7.1-SSR.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://docs.google.com/spreadsheets/d/1cbdwYiILYfYL9TlTgguknr4RlO3E8Sj0/edit?usp=sharing&ouid=107322346035974043643&rtpof=true&sd=true

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Striving for excellence has always occupied a top priority amongst the students. To ensure this human resource trainings and continuous evaluation of the various activities form the centre-stage. This year trainings on creating awareness and usage of Open Educational Resources such as creative commons, Common Wealth of Learning , Khan academy etc. were organized. Seminars and Workshops were organized in field of Patent Filing, IPR, Research Methodology, Case Study competitions etc. Efforts were taken train students for Avishkar Research Convention and accordingly the institute even during pandemic had 20 research projects submitted and 4 awarded. Peer-peer Learning and induction programs have become norm here. The College has created Centre of Excellence and Entrepreneurship for promoting innovation & entrepreneurship activities. Events in liaison with National Skill Development Corporation have been

organized all-round the year. Students from Department of Environment submitted projects under Project Mumbai with their innovative ideas on the subject. Placement and training program in collaboration with Maharashtra State Skills Developments, Institute of entrepreneurship guidance and industrial training too was organized. Thus the institute through its well-coordinated efforts balances the infrastructure and trained human resources requirement in this area.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/13zexEqMj1Cp-p-Zu8V3VZDd_h-GLUO67D/view?usp=sharing

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	https://drive.google.com/drive/folders/1FkBXZzYdFQtFnAY3eupeJoNdO7bq-Gb?usp=sharing
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

42

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute has carved a niche for itself when it comes to serving the community, and primarily these strenuous efforts have helped

institute grow in its length and breadth. Through its four arm wings i.e. NSS, NCC, DLLE and Handicap Cell the institute leaves no stone unturned to serve its people. This year though the physical movements were restricted, the spirits were high, physical Yoga Day was replaced with blended live performance of the families followed by 3 day workshop on Art of Living Healthy Lifestyle. Blood Donation Drive, Food Drive, Counselling Sessions etc formed the integral part of the ecosystem. DLLE in collaboration with Cluster colleges organized Financial Literacy Training for Women and Youth. NCC following all the COVID19 protocols paved respect to our national festival. Bicycles were distributed to needy and physically handicapped students. To sensitize students and various stakeholders towards need for adhering COVID 19 norms, the IQAC ensured every certificate and program, urges a written communication for downloading Araogaya Setu App and follow COVID Protocols.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1uClDxuCtxP91e4N9p6UbX6ZS1oU_DLw/view?usp=sharing
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

6

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc.,

during the year

21

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1263

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

8

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution, to ensure improved and quality infrastructure facilities for the students and teachers. In addition to traditional methods of teaching teachers are encouraged to used computer aided teaching and learning materials.

All the computer labs are equipped with LCD projector along with college has two well equipped seminar halls. Computer Interfaced LCD projectors and OHP systems are available in the computer laboratories and seminar hall of the college, which can be availed by faculty. Laboratories are up to date and equipped with all necessary equipments and safety measures. Additional Classrooms, laboratories were added to the existing infrastructure. There is addition in the number of computers, softwares, LCD projectors.

Central Library - There exists a constant modernization of Central Library facility. Various new and advanced instruments were added to the various departments.

A 360degree ERP system in terms of academic and administrative infrastructure to promote teaching and learning ecosystem is carried upon.

To promote an inclusive environment, softwares such as ----- are made available.

To overcome the problem of continuous electricity, supply the college has 45 kv generators.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1fYez7uY-gIR3PUmdYvBGNLBePPaJnyo3/view?usp=sharing

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute with an aim to provide a holistic development of its students leaves no stone unturned to strive the balance between academics, technology, and cultural activities.

To boost these activities necessary infrastructure in form of materials and adequate trainings through experts are made available. The physical infrastructure available for Sports and Cultural activities is as below-

1. Huge Playground.
2. Throwball & Volleyball net
3. Box Cricket pitch
4. Turf Area
5. Sports Equipment's such as Football, Cricket bats and balls, Stumps, Throw balls, Volley balls, Badminton sets, Javelian throw, disc, rope for tug of war etc
6. Kho-Kho Area
7. Indoor games like: Carrom board and Chess Board.
8. Cultural equipment and clothes
9. Drum sets and lezims

10. Gymkhana equipped with cycling machines, weights cross trainers etc.

Based on the input received from mentors and student's feedback training workshops in the interest areas of students are organized such as Rangooli Workshops, Warli painting, folk dance etc are organized. Competitions such as mehendi, nail art, painting, best out of waste too are organized. Further institute makes sure all the entry fees, travelling expenditure, resources utilized for participating in the various inter-collegiate events are borne by the institute.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1fYez7uY-gIR3PUmdYvBGNLBePPaJnyo3/view?usp=sharing

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/folders/13H2nXIuiWXRvWk9-yb7A9bd_GxTGPKAV?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2676801.00

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is using SOUL Software Version 3.0

1. SOUL Software Screen Shot
2. Web OPAC Screen Shot
3. SOUL m-OPAC
4. Library Photos
5. Library Website Link

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/drive/folders/1EVxFsO26mFmDFqCAvUptw65RCNHTuWMj?usp=sharing

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

7.91

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

55711

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute to keep in pace with the world around us ensures availability and regular upgradation of IT infrastructure.

1. **AMC:** The AMC for maintenance of IT infrastructure is done regularly. This leads to proper maintenance of the equipment's. Further if required RAM, SSD, Software's etc. are upgraded.
2. **Provision of UPS:** Considering power cut issues most of the computers are enabled with UPS back up while the server PC is under inverter backup.
3. **Internet -** The entire institute is under WIFI with antenna systems so that android projectors, interactive panel function

well. LAN facilities are also available for computers, servers etc. Moreover, the internet facilities are made available from two service providers to ensure at least one function well. In case emergencies dongal facility is also made available. Both the internet connections have a speed of 50 - 100 MBPS.

4. Security- To ensure security, pop-ups, downloading and certain sites have been blocked. In case of outsider visiting and require internet on their systems guest login are made available.
5. Website: The website is dynamic and accessible and secured. The website is mobile friendly too.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1YtGTcM0ioyR8W5EwrJe-YLygtiuL2DNL/view?usp=sharing

4.3.2 - Number of Computers

299

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2676801.00

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute adopts a prescribed procedure for maintaining and utilizing various facilities available in the institute. The standard operating procedures for maintenance are maintained and revised as and when required. An overview is stated as below -

1. Seminar Hall- The institute has a single seminar room, to avoid clash of usage, the notice of utilization is affirmed by the IQAC co-ordinator/ Principal.
2. Projectors: The projector booking is done through IT personnel. The institute however has maintained 6 projectors and hence the question of non - availability doesn't arise very frequently.
3. Library: A library manual is maintained alongside instruction manual to use the software. The manual includes weeding out policy, maintenance policy, allocation of books and fines.
4. Sports/NSS/Cultural Equipment - A separate stock register book is maintained and, a separate sports budget for equipment's is maintained each year.
5. Infrastructure up-keep - A regular deep cleaning of building premises is maintained by hiring contract laborers from the local area once in a month on day of Sunday. Pest control too

is conducted to ensure there are no bugs and termites.

6. Annual Maintenance Contract- The institute has AMC for maintenance of IT infrastructure and CCTV.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1uBliLOiGXhMTQceG4hAvgKYMpw22qTHq/view?usp=sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1868

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1868

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.sdsmcollege.in/wp-content/uploads/2022/07/Events-2020-2021.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

672

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

672

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

201

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has a dedicated workforce of students from various committees and bodies. Student activities are designed to allow students to become more involved on campus and offers opportunities in leadership, social responsibility, citizenship, volunteerism, and student employment Students are encouraged to present their views in the form of seminars, group discussions, assignments etc.

The key areas where student representatives are actively involved is as below

1. Dissemination of Information to students and Alumni
2. Coordination in organizing Cultural events, Sports & Games for the students
3. Active participation of students in community outreach students.
5. Gathering and Communicating Feedbacks from students regarding websites, infrastructure facilities etc..
6. Recommendation for various add-on or certificate courses.
7. Use of Social Media for wider publicity of college activities.

The organization provides necessary support to the students in organizing & coordinating the events. It encourages the students to develop their leadership skills through these activities.

In terms of academic and administrative bodies, the students form the members of the following committees:

1. IQAC Committee
2. CDC Committee
3. Cultural Committee

Extension Committee (NSS Leaders and Student Managers)

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1C3k28-ug-JZN3xGoSJxBr88-UMTKNMQI/view?usp=sharing
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of College is a strong association established in 2003. Since then it enthusiastically working for betterment of the institution and student generation after generation. The college, being established in the rural and backward area of Palghar District, it works with the motto of "Education to All", particularly adivasi, downtrodden category and especially girl's students. Our alumni have remarkably contributed to the progress of our college. We are proud to mention that our alumni are doing

extremely well in various fields.

Aim:

To provide a good and strong bridge amongst the society, students, faculty and institute for mutual benefit and synergy.

Objectives:

1. To promote a lifelong relation and to act as a forum for the exchange of information among its members.
2. To exchange professional knowledge, organize technical conferences, seminars, workshops and training courses.
3. To provide career development and guidance.
4. To create interest and motivate the alumni to participate in the progress of the institution and make them contribute towards the enhancement of their Alma mater.
5. To create environment awareness leading to sustainable development involving students and alumni.
6. Being connected to us through various service contracts.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1EbGoi9Esbwf95246eBk93ar6DEcVerZ3/view?usp=sharing
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institute beholds the vision of "Spread of higher education in rural & tribal youth and especially the women folk". It further embraces to integrate and upgrade all its stakeholders. To ensure this, governance policies and procedures are framed to create an

enabling environment and its activities revolve under the umbrella. The standard operating procedures, perspective plan and handbooks lay their foundation from its vision and mission. To cite, teaching and non - teaching staff are encouraged to upgrade themselves and strive towards multi-disciplinary approach. Further the activities are strived to ensure sustenance and growth of the community at large. During pandemic Student Adoption Scheme and Adult Literacy camps on financial literacy were conducted.

The Management had been proactive and supportive even during the unforeseen pandemic and extended support to all the stakeholders in form of monetary assistance.

File Description	Documents
Paste link for additional information	https://sdsmcollege.in/about-us/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Quality Circles form an integral part of the management ecosystem in the institution. Apart from the regulatory roles of the various administrative heads, staff colloquium meetings are held and every member secretary of the committee places its needs and proposal as part of perspective planning. This helps to incorporate the opinions of all and leads to democratic management.

In case of decisions on new course applications, infrastructure development and other developments involving a budget of Rs 5,00,000 or more the CDC and IQAC work in close consultation while in case of smaller amounts Principal acts as a liaison between the committees and departmental heads.

The decision-making system can be described wherein Vice-Principal and IQAC co-ordinator who is second-in-command, are shouldered with the responsibility to implement decisions by coordinating academic, administrative, co-curricular, extra-curricular, extension activities and other activities.

Further Coordinators are appointed for various courses who work in close consultation with the administration activities such as admissions, student enrolment, parent - student co-ordination etc.

The member secretaries of the various committee or cells have operational freedom. Their ideas, suggestions, innovations and recommendations have greater weightage in the planning and implementation of most of the activities.

File Description	Documents
Paste link for additional information	https://sdsmcollege.in/admissions-ay-2021-22/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The examination pattern had undergone 360 degrees change for the higher educational institutes in midst of pandemic. Students attitude towards examination had turned out to be rather casual on one hand and the need for maintain the quality of the evaluation system confronted major challenge amongst the IQAC. As already planned institution was in its mid- way towards STEAM education, to this it was decided first to provide intense training to teachers and students on creating electronic resources based on four quadrant model that was documented through syllabus structurization report. Secondly the examination system in form of MCQ was to be based on Bloom Taxonomy, followed by question paper analysis. Training sessions on Bloom Taxonomy and its implementation in examination system ensured consistency and quality in the teaching learning system.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drive.google.com/drive/folders/18YBIf-k6Gktq0EqSnxK5zNd2kKswQotu?usp=sharing
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of the institution defines the hierarchal set- up that ensures well- coordinated flow of academic and administrative

activities. It defines the roles and responsibilities thereby helping in constant monitoring and improvisation process. It also serves as road map for the various stakeholders.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1aWuxd7lCEZ1ogsgo-DMaDlLsn9d_B45I/view?usp=sharing
Link to Organogram of the institution webpage	chrome-extension://efaidnbmnnnibpcajpcglclef_indmkaj/https://www.sdsmcollege.in/wp-content/uploads/2022/07/PDF-Structure-Infographics.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Advances for the school fee & festivals.
- Employee gets fees concession for their ward.
- As Institution has a multicultural environment in the campus, the management ensures the celebration of all the festivals together.
- Internet and free Wi-Fi facilities are also available in campus

for staff

- Skill development courses are organized for non- teaching staff to enhance their skills in work environment
- All the faculty members who upgrade their research work through quality publications during the academic year are honored through research incentive scheme.
- Motivation through counseling is available for staff members to create a healthy working environment.
- All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program.
- Encouragement to staff for pursuing higher education and adopt multi disciplinary approach.
- Free uniforms for class IV employees.
- Pat Pedhi (Credit Cooperative Society)
- The College encourages & motivates Teaching Staff for Orientation / Refresher / Short Term Courses.
- Study leaves for Faculty Development Programmes regularly for professional up-gradation of the faculty.
- Sports and Cultural Meet for teaching and non-teaching staff of management

Employee Provident Fund as per the Act

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1cBdQTCXVlRq1cDNYo7_MhRgGlnza2tii?usp=sharing
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

16

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

51

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a performance-based appraisal system for the assessment of teaching and non-teaching staff. The appraisal report is based on the annual performance of the employees on the basis of their academic, research and other extracurricular activities.

The performance appraisal of teaching and non-teaching staff is through a prescribed format developed, revised and reviewed by IQAC and CDC committee. The presentations are to be given by the teachers in presence of the panel.

The parameters for teaching staff include: the implementation of innovative methodologies in classroom lectures, seminars, tutorials, course delivery, question paper setting and evaluation, updating of materials etc. Besides, student feedback is also considered. The performance of the faculty is evaluated based on professional contribution to academics, contribution to short-term training courses, performing invigilation duties, contribution to College administrative bodies such as college academic council, R&D council, planning and development committee, NAAC, etc.

Performance appraisal system for non-teaching staff: A few strategies are observed in appraising non-teaching staff's performance this includes the technical contribution of individuals such as subject knowledge, awareness, productivity, quality, innovation willingness to learn, diligence etc. besides they also assess the behavioural aspects like group behaviour, acceptability, punctuality etc.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1rpBjRn0ySG1fJLccspXyiPOD00TtweiM/view?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute being covered under RTI Act 2005 undergoes statutory audit each year to ensure transparency and accountability at each level of hierarchy. Internal audit is conducted twice a year wherein the appointment is done by the managing committee. The audit report is placed before CDC the each year. The entire audit procedures are governed by the Joint Director of Higher Education. Adherence to the checklist report was executed and reported by the Registrar consultation with Internal Auditor. The institute also holds a standard operating procedure prepared in consultation with the Auditors of Governing Body.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1zSYJelgiDUV10R1-8nG4Nn5YCV9sBGhX/view?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3.59111

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource Mobilization Policy of the institute has a clear and well-organized financial management system, with the government and management serving as the primary sources of funding. The institution's goals and aims are the main emphasis of the resource mobilisation policy, which also prioritises quality, accountability, and transparency. The College Governing Board and IQAC oversee and coordinate the best use of the funds for the development of an ecosystem that is learner-centric.

The Principal, IQAC co-ordinator along with member secretaries of different committees (viz., research committee, placement cell, library advisory committee (for the purchase of books / journals), Extension Committee, Cultural committee etc., submit the budget requirements for the coming academic year. The CDC committee prepares an annual budget estimate duly considering the proposals received and also the recommendations of the principal and management. All the major financial decisions are taken by the institute's Governing Body. But following a light but not tight policy, decisions within the permissible limit of Rs 2,00,000 are allowed to the principal. This has in fact helped to reduce the delay in decision making and progression has been enormous. Apart separate audit for funds received under UGC, University of Mumbai etc are carried upon.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1S4L0hKkm51E_VJzZTrRXHFjX5j7RNZevs/view?usp=sharing
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Being well - versed with the current scenario of pandemic COVID 19, the Institute had begun its journey towards blended learning in the month of April 2020 itself. Fortunately, the institute had initiated steps towards STEM based education from 2018-19. However, a holistic approach towards blended learning was important, thus IQAC initiated the process of institutionalization of E-Content Development and Delivery Mechanism. The IQAC had shared a structured layout for development of E- content striving towards planned efforts. Since the concrete foundation was infused amongst all, it now focussed on E-content development in the simplest form wherein faculties were asked to prepare Powerpoint presentations for at least 50% of their syllabus and prepare question banks for the same for the academic year 2020-21 in the months of May and June. Also, faculties were asked to undertake FDPs on E-content development which were reimbursed by the institution. Similarly Bloom Taxonomy was introduced in the Examination system in line with revised guidelines from Affiliating body. The IQAC had documented question paper analysis based on bloom taxonomy from each department.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1FGMo_aUCs-DVOAFQiAyDzHrtgRUogWRsY?usp=sharing
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The following key initiatives were undertaken by IQAC to meet the dynamic and evolving changes of education ecosystem during COVID 19 are

1. Institutionalization of E-content Delivery Mechanism based on need analysis of faculties.
2. The institute conducted Midterm Feedback on TLC from the AY 2020-21.
3. The IQAC in close collaboration with Library Committee initiated the ,'' Granth Aaplya Daari''

4. Scholarship to students impacted financially due to COVID.
5. Regular Training Programs for staff and students.
6. Implementation of Bloom Taxonomy in the examination system.
7. SOP's were revised and New Policies were framed.

The IQAC being one of the most dynamic bodies in the institution acts as connecting link between academic and administrative ecosystem. The IQAC make sure the institution activities are in pace with the changing environment and regularly updated to cater the diverse needs of stakeholders.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/11aYZIDwxliI7VgxsQ5UdZmWBLr2_yiRv?usp=sharing
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.sdsmcollege.in/wp-content/uploads/2022/07/2.7.1-SSR.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The genre of the word gender in the common parlance is referred to as Male and Female with attached dos and don'ts. To break down this stereotype beginning right from the student admission, the column for "Gender" includes an additional option of Transgender. This marked the beginning of creating a tolerant and enabling environment for acceptance amongst its stakeholders.

The institution has been a pioneer amongst its cluster to organize programs on Sexual Harassment, Anti-Ragging, Presenting Gender Audit reports, counselling sessions and a Harassment free environment for all. It has been the culture of the institute to create and spread awareness about Vishaka Guidelines not only amongst its students and staff about amongst the entire cluster just like an orientation program. Rolling the seeds of independence without any bias has been ranking the charts of institutional activities.

This year with COVID 19 and its maximum impact on women who juggled between family and work under the pre-text, "Work from Home", the institution through its lecture series created an awareness about the same and saluted every ordinary but indispensable woman on International Women's Day. Besides this safety, security and inclusivity of women are taken care of through the provision of apt infrastructure.

File Description	Documents
Annual gender sensitization action plan	https://www.sdsmcollege.in/wp-content/uploads/2022/08/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1Y1kAM-5qhjIGUTkdeP85KyfTDQRqDivH/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

A. 4 or All of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To ensure waste management practices are well executed in the institution it is important that every stakeholder contributes to it. The IQAC mandates the dissemination of information with regards to waste management- solid, liquid and e-waste to all through manual and orientation session. With regards to infrastructure availability for disposal -

1. Solid waste: the segregation into bio-degradable waste and plastic waste in separate bins at regular intervals across the campus. The final waste is then handed to local Municipal Corporation at the end of the day for recycling and disposal.
2. Food waste: The waste is let out in the compost pit that is used as fertilizer for the nursery in the premises.
3. E-waste: E-waste is collected from students in form of dedicated camps held every 6 months and institute to make sures to discard the E-waste generated through local municipal corporation. The E-waste collection box for small items like charger, batteries, earphones etc is also placed in the dedicated area.

Note: The institute doesn't generate any hazardous or biomedical and liquid waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen

A. Any 4 or all of the above

5.

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The line between childhood and adulthood has shrunked severely and poses a major question in front of the parents and teachers. The human values of sensitivity and caring have declined drastically. The feelings and anxiety of "Like" on social media have widely influenced the behaviour of the young timid minds. The feelings of

happiness, sadness, loneliness and fame are all evolving out of social media and its peers. To fill this gap institutes conduct a 3-day induction program on Universal Human Values for all students, Workshops on Warli painting to cling to the cultural heritage, forming diverse groups in various activities to learn tolerance and teamwork, Cultural festivals even during the pandemic, NSS volunteers were involved in blood donation camps, projects in the areas of rural development and sensitization towards human and animals too. Few programs organized are," One Day Seminar on 'Elephant as an architect of Forest', bicycle donation to handicap students, Poetry convention on the occasion of Marathi language , Online Seminar on "Enchanting the Real High", Talk shown on India's Economic Front Now and Then etc. The students had also participated in Youth Festival organized by University of Mumbai, and inter-collegiate events.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students today are the demographic dividend of the country if shaped well, or else can be a liability too. Values cannot be inculcated overnight and hence to create the culture, the institute works on paradigm," Not what country does for you but think what you have done for the country". The Institute under its MOU, organized a Cluster leevbl program on Vivad se Vishwas Scheme" or "No Dispute but Trust Scheme" is useful for taxpayers with ongoing legal tax disputes at any level.The purpose was to support the government in every possible way and contribute towards fight against COVID. Apart the institution also organized poster making competition on AIDS Awareness and Swach Bharat Abhiyan. Celebration of Independence Day, Republic Day , Constitution Day, Gandhi Jayanti, National Voter's Day continued to be uninterrupted. The workshops on Right to Information Act, Consumer Rights and Patent Act were also conducted by various departments.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1sneJNjhH0eu m5e5fVomVsMM8V0qcMOdT/view?usp=sharing
Any other relevant information	https://drive.google.com/file/d/1sneJNjhH0eu m5e5fVomVsMM8V0qcMOdT/view?usp=sharing

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute has been instrumental in inculcating and maintaining cultural heritage, values and spirit of nationalism in the globalized world. The various departments through well planned efforts made sure the commemorative days are observed during the year.

The typical days observed are 5th June Environmental day, 21st June International Yoga Day, 26th July Kargil Diwas, 9th August Adivasi divas, 20TH August Sadbhavana Divas, 5th September Teacher's Day, 21st Sept World's Peace Day, 17th October Anti-Poverty Day, 14th

November Children's Day, 19th November International Men's Day, 1st - 7th World AIDS Week, 10th Dec- Human Rights Day.12th Jan National Youth Day, 27th Feb - Marathi Bhasha Din, 8th March International Women's Day, 14th April Ambedkar Jayanti.

On the above days competitions, lecture series, poster making are held.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Student Adoption Scheme

Goal :

- To provide financial assistance to the students impacted due to COVID 19 and those belonging to lower economic strata of the society.
- To raise a corpus fund from Alumni, Management, Teachers and the community for the needy students.
- To help the needy students so as to pursue the higher education independently with a sense of self-respect.
- To help reduce drop-out ratio

Title of the Practice:

"Granth Apalya Dari"

Goal:

1. To ensure students have recourse to the books even during pandemic
2. To enrich the learning experience of a learner

3. To fill in the gap and ensure optimal utilization of resources
4. To save the economic costs of the learner.
5. To strive for developing the wider social interest along with personal interest of the students

We all were facing the forceful closure of schools and colleges due to the unwarranted impact of Corona Virus, COVID 19. We had begun with our academic year but life seems incomplete, though we had accommodated ourselves on a virtual platform by now. The need to read books, mark our important points, add bookmarks etc was still felt, the pleasure of physically reading a book and that on electronic devices is a completely different experience.

File Description	Documents
Best practices in the Institutional website	https://www.sdsmcollege.in/wp-content/uploads/2022/08/Best-Practice-1.pdf
Any other relevant information	https://www.sdsmcollege.in/wp-content/uploads/2022/08/Best-practice-2.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution lays its focus on spreading wings not only across the district but state and nation through its pillars i.e students and teachers. The plans and policies are farmed to cater for the diverse and dynamic needs of both the staff and students. The institution has been successful in upgrading and creating a niche in the area of Research and Development and International representation.

The focussed efforts in the area of Research and Development can be outlined below -

- 1.Consistent Student and Teacher participation and grabbing awards in Research Convention held at University Level.
- 2.Financial support to Students and Teachers working in the area of Research and Publications in Scopus Journals.

3.Organizing and extending financial support to teachers for attending workshops in niche areas.

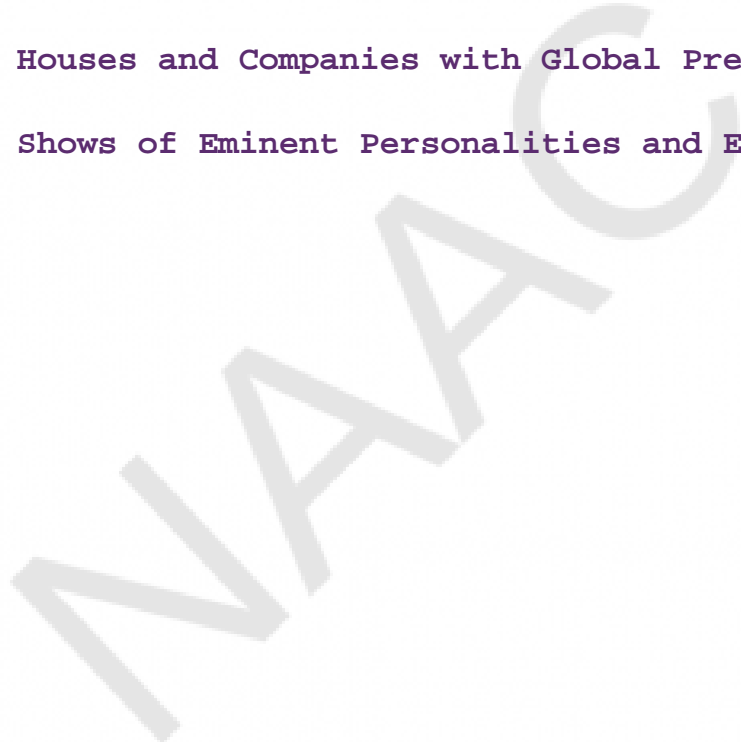
The focussed efforts in the area of International Representation can be outlined below-

1.Participation of faculty in UNESCO OE4BW Program, developing an Open Education Resource for two consecutive years.

2.Hosting Webinars and Conferences exclusively on Indo- Russian Relations

3.MOU with Export Houses and Companies with Global Presence

4.Organizing Talk Shows of Eminent Personalities and Entrepreneurs across the globe.



Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The year 2020-21 marked the advent of systematic institutionalization of E- content delivery mechanism with ERP system merged with licensed Microsoft Teams and Zoom platform ensuring cloud recordings of lectures for 7 days. The IQAC designed syllabus structurization report including drive links for study material and reference reading duly shared with the students. Formative and Summative assignments continued to be an integral part of the systems. To keep the students engaged and motivated, project-based learning was used during the sessions. Due care was taken that no topic is completely taught on basis of you tube links etc, customization continued to be mandatory. Lesson Plans and Syllabus completion report acted as a medium of control mechanism. The Lesson were maintained on google documents and sheets and shared with the students. Moreover, the timetable was amended wherein the lecture timings were increased from 50 min to 60min with 15 minutes break after every lecture to decrease the adverse impact of screen time both for educator and student.

Student Orientation Program specifying CO and PSO along with introduction to Bloom Taxonomy used in MCQ pattern was familiarized to the students.

Remedial lectures and students' assignments were monitored continuously to ensure effective translation of knowledge.

Mid-term feedbacks on curriculum delivery and examination were recorded.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/drive/folders/1FcPehhgW2XONnDYFDGx3U3PrUOD4Z9Qv?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)

The academic calendar acts a tool for continuous evaluation and assessment of institutional goals and objectives. The academic calendar engulfs examination schedule, observance of national holidays, schedule of PTA, tentative schedule of extension activities and its observances. The academic calendar is prepared in close consultation with all the departments that is shared with students and available for review. It closely acquires its schedule from University Arrangement of Terms.

To ensure consistency and upgradation as per the timely circulars issued by the respective bodies departmental meetings were conducted monthly. The meetings paid special attention to scheduling of internal examination that was conveyed to students at least 15 days prior.

Monthly activity report is prepared and consolidated by the IQAC to ensure the compliance of the academic calendar and various activities conducted in the teaching learning process. This helps to identify deviations and take corrective actions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/drive/folders/1-4tSrBOYIcN5iVHSdmm6htczOLCEpOV9?usp=sharing

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

162

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The syllabus is defined and framed by the University of Mumbai that largely engulf the various cross-cutting issues prevailing in the Indian and Global scenario at large across all the courses in offered at UG level. To ensure these issues are well-taken and addressed to the students' efforts are taken by the stakeholders by organizing seminars, workshops, assigning project work, elocutions by various committees in the college. To cite few following programs were additionally organized integrating these issues effectively : 3 Days Student Induction Program on Universal Human Values, One Day Training Program "How to make their Own Ganesh Visarjan Kund at Home", Best out of Waste Competition, Quiz Competition on Gender Sensitization & Legal Awareness for all, An Online Elocution competition was organized on the topic "Arise, awake and stop not till the goal is reached, Seminar on "The Sexual Harassment Laws & Remedies", Gautam Buddha's teachings of compassion, tolerance, and social justice continue to guide us". A series of lectures were organized, Tree Plantation etc. Gender Audit was also conducted and follow-up session was conducted to fill in the gaps.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

395

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

395

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://drive.google.com/file/d/1i4RKmsHfi_bQfqS6BCcdyq2OuKxcUg5mT/view?usp=sharing
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/file/d/li4RKmsHfi_bQfqS6BCcdyg2QuKxcUg5mT/view?usp=sharing
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
5088	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
1677	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
Grades alone cannot act as benchmark for categorizing students especially this year due to examination system going for a toss for the new entrants. The IQAC therefore devised a two-step	

process, first based on their lower marks that carried a weightage of 50% while 50% was adhered to the feedback given by the mentors after conducting class tests and interaction with students. This year the pattern underwent a change integrating the efforts of the admission and website committee and mentor-mentee system.

Based on the classification, remedial lectures, bridge courses and enrollment of peer- peer learning formed an integral part of the ecosystem for slow learners. To keep them engaged and motivated, strategies such as Team, Pair and Solo were used to ensure there is no disconnect between students and faculties. Students are equipped with focused development of LSRW skills.

For advance learners, special coaching in area of research was focused upon. Talk shows, Certificate Programs and Internships and part time jobs are offered to them. These students are asked to compete in the events hosted by the institution.

Alumni talks are also arranged for both slow and advance learners to encourage them to keep them motivated.

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/1q6nHPH3bMK_p2oUIbghqneeSI2uoB3cV/edit?usp=sharing&oid=107322346035974043643&rtpof=true&sd=true
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5088	100

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Believing in Learning by Doing, the teachers though disconnected from students physically, left no stone unturned for enhancing students' knowledge and engagement.

The curriculum delivery was structured by IQAC not only to include written notes and reference videos, but also included use of mind maps, jam boards, poster making, creating videos for students, PPT's with voice over.

Apart students were assigned to complete projects, deliver power point presentations, create self-generating question banks, prepare scrap books, debates, online quizzes etc.

Industrial Visits were replaced by Virtual Tour of BSE and Live trading sessions.

Students too were given training on using ICT tools for creating digital posters, improved designed PPT's, use of MOOC's, how to access Open educational resources to ensure students are not spoon feed and involved in the process of learning.

Students were made to participate in Research Conventions, Competitions pertaining to Literary Arts, Quiz, Sport Activities, activities organized by Extension Departments etc. Logo- Pratik making competition was organized for students, wherein the logo's were to be designed for various college committees along with a tag line.

The participation not provide platform of collective learning but also help them to learn leadership qualities.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/file/d/1xGSX8g5zdEaN1P1I2rzM-EEuvf7H_55N/view?usp=sharing

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

This year witnessed institutionalization of E-content delivery for curriculum through a well-planned process. Regular Training Programs for teachers were organized. IQAC structured this process based on ADDIE model. Faculties were also offered laptops

and pen-drive to ensure the lectures are taken using laptop and not mobile phones.

We believed in not only mastering ICT skills, but also utilizing ICT to improve teaching and learning is of utmost importance for teachers in performing their role of creators of pedagogical environments. Being well equipped with the help of training programs, faculties used various tools for e-content development and sharing. E-content so developed was based on Four Quadrant Model, and tools used were kinemaster, OBS, PPT with voice-over, Mind maps, Jamboards, Pear Deck, Poster my Wall etc. The student app was used for sending and receiving students assignments and formative tests. In other words the LMS system so installed in the last academic year was used effectively.

For online teaching licensed Microsoft Teams was used wherein recordings for 7 days was maintained which in next term was switched to licensed Zoom due to technical glitches faced by students. A repository was created so that self-paced studies are facilitated.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

105

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
26	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
19	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
447	
File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute being affiliated to University of Mumbai, follows the guidelines as laid down.

Notice of the Examination: In case where courses were subjected to internal assessment as per the curriculum, the students are informed one month prior with regards to project and internal examination schedule by the examination committee. This year due to the pandemic, schedule for online presentation and viva was also displayed.

Mode of Examination: Project Work and Summative test complemented through Oral VIVA

Transparency and Fairness: To ensure system is transparent an external examiner for presentation and viva is allotted. Secondly the submission of written projects was through online app as per the schedule for the stipulated time only. To give margin of error to students facing internet challenges, students were asked to submit a written application requesting for re-scheduling and accordingly the examination committee acted upon it.

Assessment: Based on student's performance and consistency in continuous internal assessment along with their scores in final VIVA are computed.

File Description	Documents
Any additional information	View File
Link for additional information	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.sdsmcollege.in/wp-content/uploads/2022/03/Academic-Calendar-2020-21-.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism developed to deal with examination grievances can be outlined as below:

1. **Formation of Committee:** A subcommittee is formed to deal with the grievances of the students relating to exams in case any

grievances are received. Apart the institution has a regular Unfair Means Inquiry Committee. The committee meets at least once in per semester.

2. Awareness of Grievance Redressal Procedure: To make students aware of the grievance procedure the examination committee in the orientation program delivers the guidelines along with the schedule and process of submitted a grievance.

3. Provision of Complaint and Suggestion Box: The students can also submit their grievances through complaint box installed on each floor.

4. Receipt of Photocopy of the internal examination sheet: Provision for photocopy of answer sheet is made available on request and application of the student.

Feedback Mechanism: In the year 2020-21 specific feedback with regards to examination was introduced by the committee.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/11VIWtGV-q3ZbFdvqM8uZwtFg_eX1FW5x/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Teachers: Teachers were made to attend the syllabus revision workshops as and when conducted by the affiliating body to make sure the program outcomes, program specific outcomes and course outcomes are well understood. Most of them are documented in the syllabus copy and in courses where they are not framed by the University, they are framed by the faculties in consultation with cluster group and forwarded the same to member of the Board of Studies of the affiliating body.

Students: Each year in the student orientation program conducted for all the three levels the respective course teacher acquaints the students with course outcomes in the beginning of the year. The outcomes are also displayed on college website for reference. The copy of Orientation presentation including the PO, PSO and CO

is also shared with the students on their app. The course teachers many a times during the lecture co-relates the assignments and internal tests with the course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drive.google.com/file/d/1n7pEOgiDd1U6ujN2IqRc-LVpRItV1S2W/view?usp=sharing
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The process of attainment of COs, POs, and PSOs starts from writing appropriate COs for each course in the undergraduate and postgraduate programs. The course outcomes are written by the respective faculty members. The course outcomes are thus directly and quantitatively assessed, and are tied to the program outcomes and program specific outcomes. Therefore if the course outcomes are attained, that provides direct quantitative evidence that program outcomes are attained. The performance of the students in the examinations during the semester in each course is used to compute the level of direct attainment of the COs. The attainment of each CO is computed by setting weights as follows: Weight Rubrics 1 - Grade F

2 - Grade D

3 - Grade C

4 - Grade B

5 - Grade B+

6 - Grade A

7 - Grade A+

8 - Grade O

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://docs.google.com/spreadsheets/d/1kC9wYxks2AZO2wyXjXAcq_5XNi4BLXN9/edit?usp=sharing&ouid=107322346035974043643&rtpof=true&sd=true

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1506

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.sdsmcollege.in/wp-content/uploads/2022/08/2.6.3-Final-Annual-Report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.sdsmcollege.in/wp-content/uploads/2022/07/2.7.1-SSR.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://docs.google.com/spreadsheets/d/1cbdwYiILYfYL9TlTgguknr4RlQ3E8Sj0/edit?usp=sharing&ouid=107322346035974043643&rtpof=true&sd=true

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and

transfer of knowledge

Striving for excellence has always occupied a top priority amongst the students. To ensure this human resource trainings and continuous evaluation of the various activities form the centre-stage. This year trainings on creating awareness and usage of Open Educational Resources such as creative commons, Common Wealth of Learning , Khan academy etc. were organized. Seminars and Workshops were organized in field of Patent Filing, IPR, Research Methodology, Case Study competitions etc. Efforts were taken train students for Avishkar Research Convention and accordingly the institute even during pandemic had 20 research projects submitted and 4 awarded. Peer- peer Learning and induction programs have become norm here. The College has created Centre of Excellence and Entrepreneurship for promoting innovation & entrepreneurship activities. Events in liaison with National Skill Development Corporation have been organized all-round the year. Students from Department of Environment submitted projects under Project Mumbai with their innovative ideas on the subject. Placement and training program in collaboration with Maharashtra State Skills Developments, Institute of entrepreneurship guidance and industrial training too was organized. Thus the institute through its well-coordinated efforts balances the infrastructure and trained human resources requirement in this area.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/13zexEqMj1Cpp-Zu8V3VZDd_h-GLU067D/view?usp=sharing

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	https://drive.google.com/drive/folders/1FkBXZzYdFQtfFnAY3eupeJoNdO7bq-Gb?usp=sharing
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

42

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers

in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute has carved a niche for itself when it comes to serving the community, and primarily these strenuous efforts have helped institute grow in its length and breadth. Through its four arm wings i.e. NSS, NCC, DLLE and Handicap Cell the institute leaves no stone unturned to serve its people. This year though the physical movements were restricted, the spirits were high, physical Yoga Day was replaced with blended live performance of the families followed by 3 day workshop on Art of Living Healthy Lifestyle. Blood Donation Drive, Food Drive, Counselling Sessions etc formed the integral part of the ecosystem. DLLE in collaboration with Cluster colleges organized Financial Literacy Training for Women and Youth. NCC following all the COVID19 protocols paved respect to our national festival. Bicycles were distributed to needy and physically handicapped students. To sensitize students and various stakeholders towards need for adhering COVID 19 norms, the IQAC ensured every certificate and program, urges a written communication for downloading Araogaya Setu App and follow COVID Protocols.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1uClDxuCTuxP91e4N9p6UbX6ZS1oU_DLw/view?usp=sharing
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

6

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1263

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

8

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution, to ensure improved and quality infrastructure facilities for the students and teachers. In addition to traditional methods of teaching teachers are encouraged to use computer aided teaching and learning materials.

All the computer labs are equipped with LCD projector along with college has two well equipped seminar halls. Computer Interfaced LCD projectors and OHP systems are available in the computer laboratories and seminar hall of the college, which can be availed by faculty. Laboratories are up to date and equipped with all necessary equipments and safety measures. Additional Classrooms, laboratories were added to the existing infrastructure. There is addition in the number of computers, softwares, LCD projectors.

Central Library - There exists a constant modernization of Central Library facility. Various new and advanced instruments were added to the various departments.

A 360degree ERP system in terms of academic and administrative infrastructure to promote teaching and learning ecosystem is carried upon.

To promote an inclusive environment, softwares such as ----- are made available.

To overcome the problem of continuous electricity, supply the college has 45 kv generators.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1fYez7uY-gIR3PUmdYvBGNLBePPaJnyo3/view?usp=sharing

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute with an aim to provide a holistic development of its students leaves no stone unturned to strive the balance between academics, technology, and cultural activities.

To boost these activities necessary infrastructure in form of materials and adequate trainings through experts are made available. The physical infrastructure available for Sports and Cultural activities is as below-

1. Huge Playground.
2. Throwball & Volleyball net
3. Box Cricket pitch
4. Turf Area
5. Sports Equipment's such as Football, Cricket bats and balls, Stumps, Throw balls, Volley balls, Badminton sets, Javelian throw, disc, rope for tug of war etc
6. Kho-Kho Area
7. Indoor games like: Carrom board and Chess Board.
8. Cultural equipment and clothes
9. Drum sets and lezims
10. Gymkhana equipped with cycling machines, weights cross trainers etc.

Based on the input received from mentors and student's feedback training workshops in the interest areas of students are organized such as Rangooli Workshops, Warli painting, folk dance etc are organized. Competitions such as mehendi, nail art, painting, best out of waste too are organized. Further institute makes sure all the entry fees, travelling expenditure, resources utilized for participating in the various inter-collegiate events are borne by the institute.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1fYez7uY-gIR3PUmdYvBGNLBePPaJnyo3/view?usp=sharing

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/folders/13H2nXIuiWXRvWk9-yb7A9bd_GxTGPKAV?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2676801.00

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

<p>Library is using SOUL Software Version 3.0</p> <ol style="list-style-type: none"> 1. SOUL Software Screen Shot 2. Web OPAC Screen Shot 3. SOUL m-OPAC 4. Library Photos 5. Library Website Link 							
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Upload any additional information</td> <td>View File</td> </tr> <tr> <td>Paste link for Additional Information</td> <td>https://drive.google.com/drive/folders/1EVxFsO26mFmDFqCAvUptw65RCNHTuWMj?usp=sharing</td> </tr> </tbody> </table>		File Description	Documents	Upload any additional information	View File	Paste link for Additional Information	https://drive.google.com/drive/folders/1EVxFsO26mFmDFqCAvUptw65RCNHTuWMj?usp=sharing
File Description	Documents						
Upload any additional information	View File						
Paste link for Additional Information	https://drive.google.com/drive/folders/1EVxFsO26mFmDFqCAvUptw65RCNHTuWMj?usp=sharing						
<p>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</p>	<p>A. Any 4 or more of the above</p>						
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Upload any additional information</td> <td>View File</td> </tr> <tr> <td>Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)</td> <td>View File</td> </tr> </tbody> </table>		File Description	Documents	Upload any additional information	View File	Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
File Description	Documents						
Upload any additional information	View File						
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File						
<p>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</p>							
<p>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</p>							
<p>7.91</p>							

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

55711

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute to keep in pace with the world around us ensures availability and regular upgradation of IT infrastructure.

1. **AMC:** The AMC for maintenance of IT infrastructure is done regularly. This leads to proper maintenance of the equipment's. Further if required RAM, SSD, Software's etc. are upgraded.
2. **Provision of UPS:** Considering power cut issues most of the computers are enabled with UPS back up while the server PC is under inverter backup.
3. **Internet -** The entire institute is under WIFI with antenna systems so that android projectors, interactive panel function well. LAN facilities are also available for computers, servers etc. Moreover, the internet facilities are made available from two service providers to ensure at least one function well. In case emergencies dongal facility is also made available. Both the internet connections have a speed of 50 - 100 MBPS.

4. Security- To ensure security, pop-ups, downloading and certain sites have been blocked. In case of outsider visiting and require internet on their systems guest login are made available.
5. Website: The website is dynamic and accessible and secured. The website is mobile friendly too.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1YtGTcM0ioyR8W5EwrJe-YLygtiuL2DNL/view?usp=sharing

4.3.2 - Number of Computers

299

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2676801.00

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute adopts a prescribed procedure for maintaining and utilizing various facilities available in the institute. The standard operating procedures for maintenance are maintained and revised as and when required. An overview is stated as below -

1. Seminar Hall- The institute has a single seminar room, to avoid clash of usage, the notice of utilization is affirmed by the IQAC co-ordinator/ Principal.
2. Projectors: The projector booking is done through IT personnel. The institute however has maintained 6 projectors and hence the question of non - availability doesn't arise very frequently.
3. Library: A library manual is maintained alongside instruction manual to use the software. The manual includes weeding out policy, maintenance policy, allocation of books and fines.
4. Sports/NSS/Cultural Equipment - A separate stock register book is maintained and, a separate sports budget for equipment's is maintained each year.
5. Infrastructure up-keep - A regular deep cleaning of building premises is maintained by hiring contract laborers from the local area once in a month on day of Sunday. Pest control too is conducted to ensure there are no bugs and termites.
6. Annual Maintenance Contract- The institute has AMC for maintenance of IT infrastructure and CCTV.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1uB1iLOiGXhMTQceG4hAvgKYMpw22qTHq/view?usp=sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1868

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1868

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
---	----------------------------

File Description	Documents
Link to Institutional website	https://www.sdsmcollege.in/wp-content/uploads/2022/07/Events-2020-2021.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
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672

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
--

672

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent	A. All of the above
--	----------------------------

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

201

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File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has a dedicated workforce of students from various committees and bodies. Student activities are designed to allow students to become more involved on campus and offers opportunities in leadership, social responsibility, citizenship, volunteerism, and student employment. Students are encouraged to present their views in the form of seminars, group discussions, assignments etc.

The key areas where student representatives are actively involved is as below

1. Dissemination of Information to students and Alumni
2. Coordination in organizing Cultural events, Sports & Games for the students
3. Active participation of students in community outreach students.
5. Gathering and Communicating Feedbacks from students regarding websites, infrastructure facilities etc..
6. Recommendation for various add-on or certificate courses.
7. Use of Social Media for wider publicity of college activities.

The organization provides necessary support to the students in organizing & coordinating the events. It encourages the students to develop their leadership skills through these activities.

In terms of academic and administrative bodies, the students form the members of the following committees:

1. IQAC Committee
2. CDC Committee
3. Cultural Committee

Extension Committee (NSS Leaders and Student Managers)

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1C3k28-ug-JZN3xGoSJxBr88-UMTKNMQI/view?usp=sharing
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of College is a strong association established in 2003. Since then it enthusiastically working for betterment of the institution and student generation after generation. The college, being established in the rural and backward area of Palghar District, it works with the motto of "Education to All",

particularly adivasi, downtrodden category and especially girl's students. Our alumni have remarkably contributed to the progress of our college. We are proud to mention that our alumni are doing extremely well in various fields.

Aim:

To provide a good and strong bridge amongst the society, students, faculty and institute for mutual benefit and synergy.

Objectives:

1. To promote a lifelong relation and to act as a forum for the exchange of information among its members.
2. To exchange professional knowledge, organize technical conferences, seminars, workshops and training courses.
3. To provide career development and guidance.
4. To create interest and motivate the alumni to participate in the progress of the institution and make them contribute towards the enhancement of their Alma mater.
5. To create environment awareness leading to sustainable development involving students and alumni.
6. Being connected to us through various service contracts.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1EbGoi9Esbwf95246eBk93ar6DEcVerZ3/view?usp=sharing
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institute beholds the vision of "Spread of higher education

in rural & tribal youth and especially the women folk". It further embraces to integrate and upgrade all its stakeholders. To ensure this, governance policies and procedures are framed to create an enabling environment and its activities revolve under the umbrella. The standard operating procedures, perspective plan and handbooks lay their foundation from its vision and mission. To cite, teaching and non - teaching staff are encouraged to upgrade themselves and strive towards multi-disciplinary approach. Further the activities are strived to ensure sustenance and growth of the community at large. During pandemic Student Adoption Scheme and Adult Literacy camps on financial literacy were conducted.

The Management had been proactive and supportive even during the unforeseen pandemic and extended support to all the stakeholders in form of monetary assistance.

File Description	Documents
Paste link for additional information	https://sdsmcollege.in/about-us/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Quality Circles form an integral part of the management ecosystem in the institution. Apart from the regulatory roles of the various administrative heads, staff colloquium meetings are held and every member secretary of the committee places its needs and proposal as part of perspective planning. This helps to incorporate the opinions of all and leads to democratic management.

In case of decisions on new course applications, infrastructure development and other developments involving a budget of Rs 5,00,000 or more the CDC and IQAC work in close consultation while in case of smaller amounts Principal acts as a liaison between the committees and departmental heads.

The decision-making system can be described wherein Vice-Principal and IQAC co-ordinator who is second-in-command, are shouldered with the responsibility to implement decisions by coordinating academic, administrative, co-curricular, extra-curricular, extension activities and other activities.

Further Coordinators are appointed for various courses who work in close consultation with the administration activities such as admissions, student enrolment, parent - student co-ordination etc.

The member secretaries of the various committee or cells have operational freedom. Their ideas, suggestions, innovations and recommendations have greater weightage in the planning and implementation of most of the activities.

File Description	Documents
Paste link for additional information	https://sdscollege.in/admissions-ay-2021-22/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The examination pattern had undergone 360 degrees change for the higher educational institutes in midst of pandemic. Students attitude towards examination had turned out to be rather casual on one hand and the need for maintain the quality of the evaluation system confronted major challenge amongst the IQAC. As already planned institution was in its mid- way towards STEAM education, to this it was decided first to provide intense training to teachers and students on creating electronic resources based on four quadrant model that was documented through syllabus structurization report. Secondly the examination system in form of MCQ was to be based on Bloom Taxonomy, followed by question paper analysis. Training sessions on Bloom Taxonomy and its implementation in examination system ensured consistency and quality in the teaching learning system.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drive.google.com/drive/folders/18YBIf-k6GktqOEgSnxK5zNd2kKswQotu?usp=sharing
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of the institution defines the hierarchal set-up that ensures well-coordinated flow of academic and administrative activities. It defines the roles and responsibilities thereby helping in constant monitoring and improvisation process. It also serves as road map for the various stakeholders.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1aWuxd7lCEZlogsgo-DMaDlLsn9d_B45I/view?usp=sharing
Link to Organogram of the institution webpage	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.sdsmcollege.in/wp-content/uploads/2022/07/PDF-Structure-Infographics.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

• Advances for the school fee & festivals.

- Employee gets fees concession for their ward.
- As Institution has a multicultural environment in the campus, the management ensures the celebration of all the festivals together.
- Internet and free Wi-Fi facilities are also available in campus for staff
- Skill development courses are organized for non-teaching staff to enhance their skills in work environment
- All the faculty members who upgrade their research work through quality publications during the academic year are honored through research incentive scheme.
- Motivation through counseling is available for staff members to create a healthy working environment.
- All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program.
- Encouragement to staff for pursuing higher education and adopt multi disciplinary approach.
- Free uniforms for class IV employees.
- Pat Pedhi (Credit Cooperative Society)
- The College encourages & motivates Teaching Staff for Orientation / Refresher / Short Term Courses.
- Study leaves for Faculty Development Programmes regularly for professional up-gradation of the faculty.
- Sports and Cultural Meet for teaching and non-teaching staff of management

Employee Provident Fund as per the Act

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1cBdQTCXVlRq1cDNYo7_MhRgGlnza2tii?usp=sharing
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

16

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

51

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a performance-based appraisal system for the assessment of teaching and non-teaching staff. The appraisal report is based on the annual performance of the employees on the basis of their academic, research and other extracurricular

activities.

The performance appraisal of teaching and non-teaching staff is through a prescribed format developed, revised and reviewed by IQAC and CDC committee. The presentations are to be given by the teachers in presence of the panel.

The parameters for teaching staff include: the implementation of innovative methodologies in classroom lectures, seminars, tutorials, course delivery, question paper setting and evaluation, updating of materials etc. Besides, student feedback is also considered. The performance of the faculty is evaluated based on professional contribution to academics, contribution to short-term training courses, performing invigilation duties, contribution to College administrative bodies such as college academic council, R&D council, planning and development committee, NAAC, etc.

Performance appraisal system for non-teaching staff: A few strategies are observed in appraising non-teaching staff's performance this includes the technical contribution of individuals such as subject knowledge, awareness, productivity, quality, innovation willingness to learn, diligence etc. besides they also assess the behavioural aspects like group behaviour, acceptability, punctuality etc.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1rpBjRn0ySGlfJLccspXyiPOD00TtweiM/view?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute being covered under RTI Act 2005 undergoes statutory audit each year to ensure transparency and accountability at each level of hierarchy. Internal audit is conducted twice a year wherein the appointment is done by the managing committee. The audit report is placed before CDC the each year. The entire audit procedures are governed by the Joint

Director of Higher Education. Adherence to the checklist report was executed and reported by the Registrar consultation with Internal Auditor. The institute also holds a standard operating procedure prepared in consultation with the Auditors of Governing Body.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1zSYJelgiDUVI0R1-8nG4Nn5YCV9sBGhX/view?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3.59111

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource Mobilization Policy of the institute has a clear and well-organized financial management system, with the government and management serving as the primary sources of funding. The institution's goals and aims are the main emphasis of the resource mobilisation policy, which also prioritises quality, accountability, and transparency. The College Governing Board and IQAC oversee and coordinate the best use of the funds for the development of an ecosystem that is learner-centric.

The Principal, IQAC co-ordinator along with member secretaries of different committees (viz., research committee, placement cell, library advisory committee (for the purchase of books / journals), Extension Committee, Cultural committee etc., submit

the budget requirements for the coming academic year. The CDC committee prepares an annual budget estimate duly considering the proposals received and also the recommendations of the principal and management. All the major financial decisions are taken by the institute's Governing Body. But following a light but not tight policy, decisions within the permissible limit of Rs 2,00,000 are allowed to the principal. This has infact helped to reduce the delay in decision making and progression has been enormous. Apart separate audit for funds received under UGC, University of Mumbai etc are carried upon.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1S4L0hKkm51EVJzzTrRXHFiX5j7RNZevs/view?usp=sharing
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Being well - versed with the current scenario of pandemic COVID 19, the Institute had begun its journey towards blended learning in the month of April 2020 itself. Fortunately, the institute had initiated steps towards STEM based education from 2018-19. However, a holistic approach towards blended learning was important, thus IQAC initiated the process of institutionalization of E-Content Development and Delivery Mechanism. The IQAC had shared a structured layout for development of E- content striving towards planned efforts. Since the concrete foundation was infused amongst all, it now focussed on E-content development in the simplest form wherein faculties were asked to prepare Powerpoint presentations for at least 50% of their syllabus and prepare question banks for the same for the academic year 2020-21 in the months of May and June. Also, faculties were asked to undertake FDPs on E-content development which were reimbursed by the institution. Similarly Bloom Taxonomy was introduced in the Examination system in line with revised guidelines from Affiliating body. The IQAC had documented question paper analysis based on bloom taxonomy from each department.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1FGMoaUCs-DVOAFQIAyDzHrtgRUogWRsY?usp=sharing
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The following key initiatives were undertaken by IQAC to meet the dynamic and evolving changes of education ecosystem during COVID 19 are

1. Institutionalization of E-content Delivery Mechanism based on need analysis of faculties.
2. The institute conducted Midterm Feedback on TLC from the AY 2020-21.
3. The IQAC in close collaboration with Library Committee initiated the ,'' Granth Aaplya Daari''
4. Scholarship to students impacted financially due to COVID.
5. Regular Training Programs for staff and students.
6. Implementation of Bloom Taxonomy in the examination system.
7. SOP's were revised and New Policies were framed.

The IQAC being one of the most dynamic bodies in the institution acts as connecting link between academic and administrative ecosystem. The IQAC make sure the institution activities are in pace with the changing environment and regularly updated to cater the diverse needs of stakeholders.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1laYZIDwxliI7VgxsQ5UdZmWBLr2_yiRv?usp=sharing
Upload any additional information	View File

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>A. All of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	https://www.sdsmcollege.in/wp-content/uploads/2022/07/2.7.1-SSR.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The genre of the word gender in the common parlance is referred to as Male and Female with attached dos and don'ts. To break down this stereotype beginning right from the student admission, the column for "Gender" includes an additional option of Transgender. This marked the beginning of creating a tolerant and enabling environment for acceptance amongst its stakeholders.

The institution has been a pioneer amongst its cluster to

organize programs on Sexual Harassment, Anti-Ragging, Presenting Gender Audit reports, counselling sessions and a Harassment free environment for all. It has been the culture of the institute to create and spread awareness about Vishaka Guidelines not only amongst its students and staff about amongst the entire cluster just like an orientation program. Rolling the seeds of independence without any bias has been ranking the charts of institutional activities.

This year with COVID 19 and its maximum impact on women who juggled between family and work under the pre-text, "Work from Home", the institution through its lecture series created an awareness about the same and saluted every ordinary but indispensable woman on International Women's Day. Besides this safety, security and inclusivity of women are taken care of through the provision of apt infrastructure.

File Description	Documents
Annual gender sensitization action plan	https://www.sdsmcollege.in/wp-content/uploads/2022/08/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1Y1kAM-5qhjIGUTkdeP85KyfTDORqDivH/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To ensure waste management practices are well executed in the institution it is important that every stakeholder contributes to it. The IQAC mandates the dissemination of information with regards to waste management- solid, liquid and e-waste to all through manual and orientation session. With regards to infrastructure availability for disposal -

1. Solid waste: the segregation into bio-degradable waste and plastic waste in separate bins at regular intervals across the campus. The final waste is then handed to local Municipal Corporation at the end of the day for recycling and disposal.
2. Food waste: The waste is let out in the compost pit that is used as fertilizer for the nursery in the premises.
3. E-waste: E-waste is collected from students in form of dedicated camps held every 6 months and institute to make sures to discard the E-waste generated through local municipal corporation. The E-waste collection box for small items like charger, batteries, earphones etc is also placed in the dedicated area.

Note: The institute doesn't generate any hazardous or biomedical and liquid waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p> <p>The line between childhood and adulthood has shrunked severely and poses a major question in front of the parents and teachers. The human values of sensitivity and caring have declined drastically. The feelings and anxiety of "Like" on social media have widely influenced the behaviour of the young timid minds.</p>

The feelings of happiness, sadness, loneliness and fame are all evolving out of social media and its peers. To fill this gap institutes conduct a 3-day induction program on Universal Human Values for all students, Workshops on Warli painting to cling to the cultural heritage, forming diverse groups in various activities to learn tolerance and teamwork, Cultural festivals even during the pandemic, NSS volunteers were involved in blood donation camps, projects in the areas of rural development and sensitization towards human and animals too. Few programs organized are," One Day Seminar on 'Elephant as an architect of Forest', bicycle donation to handicap students, Poetry convention on the occasion of Marathi language , Online Seminar on "Enchanting the Real High", Talk shown on India's Economic Front Now and Then etc. The students had also participated in Youth Festival organized by University of Mumbai, and inter-collegiate events.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students today are the demographic dividend of the country if shaped well, or else can be a liability too. Values cannot be inculcated overnight and hence to create the culture, the institute works on paradigm," Not what country does for you but think what you have done for the country". The Institute under its MOU, organized a Cluster leevbl program on Vivad se Vishwas Scheme" or "No Dispute but Trust Scheme" is useful for taxpayers with ongoing legal tax disputes at any level. The purpose was to support the government in every possible way and contribute towards fight against COVID. Apart the institution also organized poster making competition on AIDS Awareness and Swachh Bharat Abhiyan. Celebration of Independence Day, Republic Day , Constitution Day, Gandhi Jayanti, National Voter's Day continued to be uninterrupted. The workshops on Right to Information Act, Consumer Rights and Patent Act were also conducted by various departments.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1sneJNjhH0eum5e5fVomVsMM8V0qcMOdT/view?usp=sharing
Any other relevant information	https://drive.google.com/file/d/1sneJNjhH0eum5e5fVomVsMM8V0qcMOdT/view?usp=sharing

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p> <p>The institute has been instrumental in inculcating and maintaining cultural heritage, values and spirit of nationalism in the globalized world. The various departments through well planned efforts made sure the commemorative days are observed during the year.</p> <p>The typical days observed are 5th June Environmental day, 21st June International Yoga Day, 26th July Kargil Diwas, 9th August</p>

Adivasi divas, 20TH August Sadbhavana Divas, 5th September Teacher's Day, 21st Sept World's Peace Day, 17th October Anti-Poverty Day, 14th November Children's Day, 19th November International Men's Day, 1st - 7th World AIDS Week, 10th Dec- Human Rights Day. 12th Jan National Youth Day, 27th Feb - Marathi Bhasha Din, 8th March International Women's Day, 14th April Ambedkar Jayanti.

On the above days competitions, lecture series, poster making are held.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Student Adoption Scheme

Goal :

- To provide financial assistance to the students impacted due to COVID 19 and those belonging to lower economic strata of the society.
- To raise a corpus fund from Alumni, Management, Teachers and the community for the needy students.
- To help the needy students so as to pursue the higher education independently with a sense of self-respect.
- To help reduce drop-out ratio

Title of the Practice:

"Granth Apalya Dari"

Goal:

1. To ensure students have recourse to the books even during

pandemic

2. To enrich the learning experience of a learner
3. To fill in the gap and ensure optimal utilization of resources
4. To save the economic costs of the learner.
5. To strive for developing the wider social interest along with personal interest of the students

We all were facing the forceful closure of schools and colleges due to the unwarranted impact of Corona Virus, COVID 19. We had begun with our academic year but life seems incomplete, though we had accommodated ourselves on a virtual platform by now. The need to read books, mark our important points, add bookmarks etc was still felt, the pleasure of physically reading a book and that on electronic devices is a completely different experience.

File Description	Documents
Best practices in the Institutional website	https://www.sdsmcollege.in/wp-content/uploads/2022/08/Best-Practice-1.pdf
Any other relevant information	https://www.sdsmcollege.in/wp-content/uploads/2022/08/Best-practice-2.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution lays its focus on spreading wings not only across the district but state and nation through its pillars i.e students and teachers. The plans and policies are farmed to cater for the diverse and dynamic needs of both the staff and students. The institution has been successful in upgrading and creating a niche in the area of Research and Development and International representation.

The focussed efforts in the area of Research and Development can be outlined below -

1. Consistent Student and Teacher participation and grabbing awards in Research Convention held at University Level.

2. Financial support to Students and Teachers working in the area of Research and Publications in Scopus Journals.

3. Organizing and extending financial support to teachers for attending workshops in niche areas.

The focussed efforts in the area of International Representation can be outlined below-

1. Participation of faculty in UNESCO OE4BW Program, developing an Open Education Resource for two consecutive years.

2. Hosting Webinars and Conferences exclusively on Indo- Russian Relations

3. MOU with Export Houses and Companies with Global Presence

4. Organizing Talk Shows of Eminent Personalities and Entrepreneurs across the globe.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Robust E- Content:

1. The IQAC set up trainings program based on pre-survey that was conducted to gauge the level of teachers while integrating e-content curriculum. Based on these teachers were divided into three levels i.e beginners, middle level and advanced level and the course content was designed accordingly in collaboration with institute's IT department.
2. Trainings were also imparted to non-teaching staff on use of google drive and online admission portal.
3. Training videos and brochure prepared for students and parents. It was also made available on the college website.
4. The policy document with regards to same was documented.
5. Mid-term Feedbacks were collected to ensure all the students are well accommodated into the new and sudden shift in the teaching culture.

Maintaining Mental Health of All the stakeholders.

1. Psychological Training sessions for different age groups were conducted rather than an umbrella session.
2. In a year 3 session for parents, teachers and student each were conducted periodically.
3. Awareness on importance of mental health was spread.
4. A separate psychological helpline was made available not only to institute stakeholders but also for institutions that shared MOU with us.
5. Poster Competitions and Research based study on need and importance of mental health was stressed upon

NAAC